



NORTHWEST EXTREMITY SPECIALISTS

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
First Middle Initial Last

Age: \_\_\_\_\_ Social Security #: \_\_\_\_\_ What is your assigned gender? Male/Female

What is your preferred Gender? Male/Female/Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Contact by email? Yes/No

Marital Status(circle one): Single Married Domestic Partner Widowed Legally Separated Divorced

Race(circle all that apply): White Black/African American Asian Hispanic Native American
Native Hawaiian/Pacific Islander Declined

Ethnicity(circle one): Not Hispanic/Latino Hispanic/Latino Declined

Preferred Contact (circle one): Phone- home/mobile/work Email Text

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Spouse/Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Date Last Seen: \_\_\_\_\_

Whom may we thank for referring you:

Physician/Clinic Name: \_\_\_\_\_(first & last name, clinic name)

Another Patient: \_\_\_\_\_

(circle) Internet Insurance Hospital Family/Friend Other: \_\_\_\_\_

\*\*\*\*\*

ASSIGNMENT AND RELEASE:

I give permission to Northwest Extremity Specialists, LLC to administer treatment and to perform such procedures as may be necessary in my diagnosis and/or treatment. I also give my permission to electronically check my medication history.

\_\_\_\_\_  
Patient Name (please print) Patient/Guardian Signature Date



NORTHWEST EXTREMITY SPECIALISTS

**Patient Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Active Medical Problems**

(circle all that apply)

AIDS/HIV Anesthesia Problems Artificial Heart Valves Artificial Joints Bipolar Disease Bleeding Problems  
Cancer Circulatory Problems Hepatitis Hiatal Hernia High Blood Pressure High Cholesterol Infections  
Neuropathy Pacemaker Prostate Problems Seizures Sexually Transmitted Disease Sleep Apnea Snoring  
Thyroid Problems TMJ Tuberculosis

**Are You Currently Experiencing Any of the Following Symptoms?**

**General:** Fatigue Fever Chills Sweating Heavily at Night Recent Weight Loss Recent Weight Gain

**Head:** Headache Sinus pain

**Eye:** Worsening vision Floaters Double vision Blurry Vision Pain w/Eye Movement Red Eyes Sensitivity  
to Light Glasses Contacts Glaucoma Dry Eye Loss of Vision

**ENT:** Hearing Loss Earache Draining from Ear or Nose Ringing in Ear(s) Sneezing Nasal Itching  
Sore Throat Mouth Sores Dry Mouth Difficulty Swallowing

**Cardiovascular:** Chest Pain Crushing Chest Pain Heart Palpitations Leg Pain w/Exercise Heart Attack  
Heart Disease Angina Congestive Heart Failure

**Pulmonary:** Difficulty Breathing Shortness of Breath Wheezing Orthopnea Cough  
Loose Cough Dry Cough Coughing up Blood Asthma

**GI:** Decreased Appetite Anorexia Heartburn Nausea Vomiting Abdominal Pain Jaundice Diarrhea  
Constipation Ulcers

**GU:** Blood in Urine Urine odor abnormal Painful Urination Change in Urine Frequency Frequent or  
Excessive Nighttime Urination Incontinence Urinary Urgency Kidney Problems Liver Disease  
Blood in Urine/Stool Dialysis

**Endocrine:** Diabetes Mellitus Excessive Thirst Heat Intolerance Cold Intolerance Excessive Sweating  
Feelings of Weakness

**Musculoskeletal:** Back pain Muscle Aches Muscle Cramps Joint Pain Joint Swelling Joint Stiffness  
Arthritis

**Neurologic:** Dizziness/Vertigo Fainting Confusion Memory Loss Speech Disturbance  
Limb Weakness Paralysis Tingling Involuntary Movements Balance Problems Numbness Stroke

**Psychological:** Anxiety Depression

**Skin:** Dry Skin Itching Peeling of Skin Skin Scaling Rash Skin Discoloration

NORTHWEST EXTREMITY SPECIALISTS

Podiatric Physicians and Surgeons

Jason Surratt, DPM  
Thomas Melillo, DPM  
Peter Pham, DPM  
Yama Dehqanzada, DPM  
Todd Galle, DPM  
Mia Horvath, DPM  
Lacy Beth Lockhart, DPM

Clifford Mah, DPM  
Denny Le, DPM  
Manny Moy, DPM  
Cara Beach, DPM  
Lauren Eller, DPM  
Lisa Yoon, DPM

Notice of Privacy Practices Patient Acknowledgement

I have received this practices' Notice of Privacy Practices written in plain language. The Notice provides in detail the uses and disclosures of my protected health information that may be made by this practice, my individual rights, how I may exercise these rights, and the practice's legal duties with respect to my information. I understand that this practice reserves the right to change the terms of its Notice of Privacy Practices, and to make changes regarding all protected health information resident at, or controlled by, this practice. I understand I can obtain this practice's current Notice of Privacy Practices upon request.

Signature: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate below the name(s) of any person(s) you allow Northwest Extremities Specialists, LLC to disclose personal/medical information to.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

NORTHWEST EXTREMITY SPECIALISTS

Podiatric Physicians and Surgeons

Jason Surratt, DPM
Thomas Melillo, DPM
Peter Pham, DPM
Yama Dehqanzada, DPM
Todd Galle, DPM
Mia Horvath, DPM
Lacy Beth Lockhart, DPM

Clifford Mah, DPM
Denny Le, DPM
Manny Moy, DPM
Cara Beach, DPM
Lauren Eller, DPM
Lisa Yoon, DPM

FINANCIAL POLICY

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Welcome to Northwest Extremity Specialists, LLC. Thank you for choosing us as your podiatric physician. We are committed to your treatment being successful, as you, the patient, are our first and foremost concern. The following is a statement of our Financial Policy which we request you read, initial and sign prior to any treatment. To avoid any misunderstandings, please contact us should you have any questions about our policies.

INSURANCE: Your insurance policy is a contract between you and your insurance company, therefore you are responsible whether or not your insurance pays. If we are participating with your insurance plan, we will submit the claim to your insurance. In order to do this, we will need complete and accurate insurance information including social security number, home address, phone number, insurance claim mailing address, insurance phone number, subscriber ID number and/or group number. (This may be obtained by providing a copy of the front and back of your insurance card). This should be provided for each insurance plan you are currently effective with. \_\_\_\_\_ initials

NON-INSURED: If you do not have insurance or the doctor is not a participating provider with your insurance plan, full payment is due at the time of each visit. \_\_\_\_\_ initials

PAYMENT: Payments for any co-pays, deductibles, balance due, etc., is due at the time of service. You will receive a statement showing itemized charges and payments monthly. A \$35 charge will be applied to your account for any returned checks. \_\_\_\_\_ initials

MINOR PATIENTS: The adult or the parent (custodial guardian) accompanying a minor is responsible for payment of services. For unaccompanied minors, non-emergency treatment will be denied unless prior authorization from the parent or guardian has been made for the charges and treatment. Young adults (age 18 & over) are legally responsible for their accounts unless a parent accompanies them to the initial appointment and signs this financial agreement, regardless of insurance coverage. \_\_\_\_\_ initials

MISSED APPOINTMENTS: Please help us serve you better by keeping scheduled appointments. If it is necessary to cancel, please call our office 24 hours in advance. This allows us to accommodate our other patients. A \$35 charge may be assessed for missed appointments. \_\_\_\_\_ initials

REFERRALS: It is your responsibility to obtain any required referral from your insurance company. Failure to do so may reduce the amount of benefits paid by your insurance, in turn increasing the patient responsibility. Please be aware that if you choose to be seen before you have received a valid referral, your insurance may not pay for services rendered. \_\_\_\_\_ initials

COLLECTIONS: Account balances 60 days old are considered past-due. Account balances 90 days old are considered delinquent. Account balances 120 days or older will be referred to a third party collection agency. However, we do reserve the right to send any account to collections, regardless of the amount of days past due. Payment plans can be arranged with our business office if you are not able to pay the balance in full. \_\_\_\_\_ initials

SUPPLIES: For your convenience we make some supplies available for purchase in the office. If you choose to purchase these items, payment is due at the time of purchase. \_\_\_\_\_ initials.

By signing below, I understand the above information pertaining to the financial policy at Northwest Extremity Specialists, LLC and agree to adhere to the patient responsibility requirements.

Patient Name (please print)

Patient/Guardian Signature

Date